

MINUTES

**Transportation Policy Committee
Of the
Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes**

August 13th 2013

Committee Members: Chairman David Peralta, 2nd Vice Chairman Billy Nungesser, Secretary Patricia Brister, Treasurer John Young, Vinny Mosca, Jack Stumpf, Jacquelyn Clarkson, Jeffrey Schwartz, Ronald Carrere, Keith Hinkley, Byron Marinovich, Mike Ford, Ray Lauga, Casey Hunnicutt, Charlie Ponstein, Steve Stefancik, David Munn, Reid Falconer, Richard Kelley, Bob Zabbia, Sherri LeBas (designee: Mike Stack), Jeff Davis, Larry Rase (designee: Carlton Dufrechou), Pat Gallwey, Natalie Robottom, Donald Villere, Sal Longoria (designee: Stefan Marks) Ryan Brown, Mike Cooper

Attendance: 29

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the July 11, 2013 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Consultant Selection:
Truck Model Development - For New Orleans Region
RPC Task No. A-7.14
Amount \$145,000
5. Consideration: Consultant Selection:
Transportation System Surveillance
RPC Task MC-6.14 & SL-6.14
Amount \$35,000
6. Consideration: Consultant Selection:
Access Management and Complete Streets Improvements for
US 11 from Spartan Drive to LA 433 – Slidell, Louisiana
RPC Task SL-7.14
Amount \$145,000

7. Consideration: Public Comment Period
8. Consideration: Other Matters



Mr. Peralta led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established and the Chairman called the Transportation Policy Committee meeting to order.

1. Consideration: Approval of August 13, 2013 Minutes

Mr. Munn made a motion to approve the August 13, 2013 minutes, seconded by Mr. Nungesser and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 4 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Young, seconded by Mrs. Clarkson and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to pages 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway Element. It was so moved by Mrs. Brister, seconded by Mr. Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**4. Consideration: Consultant Selection:
Truck Model Development - For New Orleans Region
RPC Task No. A-7.14
Amount \$145,000**

Mr. Brooks explained the purpose of this task is to develop a calibrated truck model of regional and national truck traffic flows for the New Orleans region as an input in TransCAD modeling software for use by the RPC.

Mr. Brooks referred the members to page 6 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Parsons Brinckerhoff was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Nungesser, seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Consultant Selection:

**Transportation System Surveillance
RPC Task MC-6.14 & SL-6.14
Amount \$35,000**

Mr. Brooks explained the purpose of this task is to assist the Regional Planning Commission in the collection of traffic data. These types of data will include but are not limited to average daily traffic, travel speed information, vehicle classification information, and turning movement counts.

Mr. Brooks referred the members to page 7 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, ITS Regional was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Stefancik, seconded by Mr. Nungesser and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Consultant Selection:
Access Management and Complete Streets Improvements for
US 11 from Spartan Drive to LA 433 – Slidell, Louisiana
RPC Task SL-7.14
Amount \$145,000**

Mr. Brooks explained the purpose of this project is to identify improvements in the US 11 Corridor to increase capacity and enhance safety for all users of the roadway along the @ 1.3 mile section of existing US 11 from Spartan Drive to LA 433 in Slidell.

Mr. Brooks referred the members to page 8 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Urban Systems was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mrs. Brister, seconded by Mr. Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

7. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

8. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes

August 13, 2013

Committee Members: Chairman David Peralta, 2nd Vice Chairman Billy Nungesser, Secretary Patricia Brister, Treasurer John Young, Vinny Mosca, Lee Giorgio Jack Stumpf, Jacquelyn Clarkson, Jeffrey Schwartz, Ronald Carrere, Keith Hinkley, Byron Marinovich, Mike Ford, Ray Lauga, Casey Hunnicutt, Charlie Ponstein, Steve Stefancik, David Munn, Reid Falconer, Richard Kelley, Bob Zabbia, and Sherri LeBas (designee: Mike Stack)

Attendance: 22

Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the July 9, 2013 minutes
2. Committee Reports: (a) Budget and Personnel Committee
(b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: FY2014 RPC Local Activities Budget
5. Consideration: FY2014 RPC Operating Budget
6. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
8. Consideration: Consultant Selection:
Truck Model Development - For New Orleans Region
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9. Consideration: Consultant Selection:
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Amount \$35,000
10. Consideration: Consultant Selection:
Access Management and Complete Streets Improvements for

US 11 from Spartan Drive to LA 433 – Slidell, Louisiana
RPC Task SL-7.14
Amount \$145,000

11. Presentation: Closing the Loop on University-Industry Collaboration for Innovation
By: Eva Klein, President
Eva Klein & Associates
12. Consideration: Travel Request
13. Consideration: Contract Extensions
14. Consideration: Consultant Billings
15. Consideration: Public Comment Period
16. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of July 9th, 2013 Minutes

The minutes from the meeting of July 9, 2013 were approved upon a motion by Mr. Kelley, seconded by Mr. Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**2. Committee Reports: (a) Budget & Personnel
(b) Other Committee Reports**

Mr. Silvey explained that the committee reports would come under regular agenda items.

**3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Mr. Silvey referred the members to page 9 of the meeting packet for the balance sheet for the month ending June 30, 2013. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$2,955,986.94

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities budget revisions. It was so moved by Mr. Hunnicutt, seconded by Mrs. Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman

Mr. Silvey then referred the members to page 10 of the meeting packet for the monthly budget report. There being no questions or objections, the Chairman called for a motion to approve the monthly budget report. It was so moved by Mrs. Brister, seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: FY2014 RPC Local Activities Budget

Mr. Silvey reminded the Commission that the RPC adopts two budgets for each fiscal year, and the 2014 Fiscal Year is no exception. The first budget, the Local Revenues / Expenditures Budget details the support RPC receives from member parishes and how those funds are spent.

There being no questions or objections, the Chairman called for a motion to approve the FY 2014 RPC Local Activities Budget. It was so moved by Mr. Kelley, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

5. Consideration: FY2014 RPC Operating Budget

Mr. Silvey presented the 2014 Operating Budget to the members of the Commission, noting that it almost mirrors the FY 2013 Operating Budget, and has been recommended for adoption by the Budget & Personnel Committee.

There being no questions or objections, the Chairman called for a motion to approve the 2014 Operating Budget. It was so moved by Mr. Young, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

6. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

7. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

**8. Consideration: Consultant Selection:
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Mr. Brooks requested concurrence of items 6-10 which were recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 6-10 in globo. It was so moved by Mr. Ponstein seconded by Mr. Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**11. Presentation: Closing the Loop on University-Industry Collaboration for Innovation
By: Eva Klein, President
Eva Klein & Associates**

Amber Seely of the RPC staff introduced Eva Klein to the board. Mrs. Klein began her presentation, Closing the Loop on University-Industry Collaboration for Innovation. She explained the purpose is to build New Orleans regional innovation eco-system. She explained to the board the project objectives, components, and working groups. She went through the 7 target industries of interest and the categories of assets for inventory. Mr. Brooks thanked Mrs. Klein for her presentation.

12. Consideration: Travel Request

Mr. Silvey referred Members to page 13 of the packet and pointed out that two staff members (Karen Parsons & Dan Jatres) are requesting to attend the Association of Pedestrian & Bicycle Professionals (APBP) Professional Development, September 9-12, 2013, Boulder, CO.

One staff member (Walter Brooks) to attend the 2013 Super Region Canvas: A Benchmarking Workshop, November 3-5, 2013 Tampa, FL.

One staff member (Karen Parsons) to attend the Multi State Intercity Passenger Rail Workshop, August 21, 2013, Arlington, TX.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mr. Munn seconded by Mrs. Brister and approved unanimously as noted by the Chairman.

13. Consideration: Contract Extensions

Mr. Silvey referred the board to page 14 and explained that the extensions were a time extension only.

There being no questions or objections, the Chairman called for a motion to approve the extensions. It was so moved by Mr. Ponstein seconded by Mr. Young and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

14. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 15 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley, seconded by Mr. Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

15. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

16. Consideration: Other Matters

There being no other matters to discuss, the Chairman called for a motion to adjourn. It was so moved by Mr. Young, seconded by Mrs. Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.